



**ACADEMY**  
FOR MATH, ENGINEERING & SCIENCE

## High F Option Form

Student Name \_\_\_\_\_ Counselor: \_\_\_\_\_

Teacher Name \_\_\_\_\_ Class \_\_\_\_\_

Due Date \_\_\_\_\_ (Determined by the teacher)

Teacher Signature: \_\_\_\_\_

The 'High F' option allows students who have failed a class to make up immediately the lost credit. This agreement is between the student and the teacher. If a student failed a class, but earned 50% or higher, student, by requesting through their school counselor can request to earn and submit work for grade adjustment to a D-. A plan must be created within ten days of quarter grades being posted.

The following are required the steps for the High F option:

1. Meet with School Counselor and request a 'High F' option from your teacher.  
\*Participation is completely at the discretion of the teacher!
2. Teacher will lay out a plan for you to participate in credit recovery through the High F Option.
3. Student must pay a \$10 fee to the secretary before credit will be issued.
4. Student must complete the required work and follow the plan within the assigned period.

Once your teacher has issued a D- grade, your credit will be posted. You will not receive the credit until the work has been satisfactorily completed.

When all steps have been completed, the teacher will submit a grade change form to the Registrar and a D- grade will be posted.