



Academy for Math, Engineering & Science

BY-LAWS

THE ACADEMY FOR MATH, ENGINEERING AND SCIENCE A NOT-FOR-PROFIT CORPORATION

ARTICLE I ORGANIZATION

1. The name of the organization shall be the Board of Trustees for the Academy for Math, Engineering, and Science ("Board").
2. The Board shall maintain a seal.
3. The Board may, by a vote of the membership body, change its name, with the approval of the Utah Charter School Board.

ARTICLE II PURPOSES

The Board has been organized to fulfill the purposes identified in the AMES Charter, as amended and filed with the Utah State Board of Education (attached).

ARTICLE III MEMBERSHIP

Membership in the Board shall be open to seven voting representatives. Representatives shall be selected by the sitting Board of Trustees. One University of Utah member, one Granite School District member, one representative of the business community, one representative from a non-profit organization with connections/services involving the low income/minority community, and one PTSSO current parent representative and one current PTSSO parent member will fill member positions. University of Utah and Granite School representatives shall be selected by those organizations. Except for PTSSO representatives, Board members serve three year staggered terms. PTSSO Board representatives, the PTSSO president and AMES PTSSO parent member will

serve two-year terms. The AMES Chief Executive Officer and Business Administrator shall serve as an ex officio member of the Board.

ARTICLE IV MEETINGS

The Board shall hold meetings as needed, with at least 48 hours prior written notice to all members. Meetings shall be held at the AMES campus or online with adequate public notice.

The presence of not less than four of the seven voting members shall constitute a quorum and shall be necessary to conduct the business of the Board.

Special meetings of this organization may be called by the Board Chair when s/he deems it for the best interest of the organization. Notices of such meeting shall be mailed to all members at least ten (10) days before the scheduled date set for such special meeting. Such notice shall state the reasons that such meeting has been called, the business to be transacted at such meeting and by whom it was called. At the request of five members of the Board of Trustees, the Chair shall cause a special meeting to be called but such request must be made in writing at least ten (10) days before the requested scheduled date. All meetings shall be conducted in compliance with the Utah Open and Public Meetings Act.

ARTICLE V VOTING

At all meetings, all votes shall be by voice. However, if a majority so requires, any question may be voted by written anonymous ballot.

The results of all voting, regardless of how it is conducted, shall be noted in the official minutes of the meeting.

Each member shall have one vote and such voting may not be done by proxy.

The Board may make such other rules and regulations covering its meetings as it may in its discretion determine necessary.

The Board shall select from one of their members a Chair and Vice-chair. The Chair shall serve a two-year term. The Vice-Chair shall serve a one-year term.

A member may be removed when sufficient cause exists for such removal. The Board may entertain charges against any member. A member may be represented by counsel upon any removal hearing. The Board shall adopt such rules for this hearing, as it may in its discretion consider necessary for the best interests of the organization.

ARTICLE VI OFFICERS

The Chair shall preside at all Board meetings. S/He shall appoint all committees, temporary or permanence. S/He shall see all books, reports and certificates required by law are properly kept or filed. S/He shall be one of the officers who may sign the checks or drafts of the organization.

The Vice Chair shall in the event of the absence or inability of the Chair to exercise his office become acting Chair with all the rights, privileges and powers of the Chair.

The School Secretary/Office Administrator shall keep the minutes and records of the Board. The Secretary shall give and serve all notices to members of the Board and shall be the official custodian of the Board records.

No Board member shall for reason of his office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent a Board member from receiving any compensation from the organization for duties other than as a Board member.

ARTICLE VII DUTIES

The Board shall:

- Appoint a chief executive officer and fix the terms and conditions of this person's appointment;

- Approve the hiring of faculty, support staff, and other employees including the creation of salary schedules, benefit plans, and human resource policies;

- Approve the curriculum for a grades 9-12 school and a formal program of study that meets or exceeds State standards;

- Approve a school calendar and a schedule for all curricular and extra-curricular activities;

- Approve evaluation and assessment procedures consistent with Utah's U-PASS program;
- Establish procedures that ensure sound financial management that an efficient operation of the school;

- Contract for services as needed to operate the school including but not limited to transportation, food, custodial, special student services and similar functions;

- Ratify articulation agreements with other schools, colleges and universities;

- Direct the creation of advisory committees to assist the board in formulation key policies and practices in support of the school; and

- Prepare and approve reports consistent with those required by the Utah Legislature and the Utah State Board of Education.

ARTICLE VIII COMMITTEES

All committees of this organization shall be appointed and their terms set by the Board.

Permanent committees are: Executive Committee, Budget and Finance Committee, Marketing and Recruitment Committee, and Business Partnership Committee.

ARTICE IX AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than four of the seven members.